JIGYASA UNIVERSITY

(Formerly Himgiri Zee University)

Estd. Under The Uttarakhand Private Universities (Amendment) Act, 2024 (Uttarakhand Act No. 05 , 2024),
Recognised by UGC Under Section 2(f) of 1956 Act.

No.: JU/Reg/Admin/Notice/593 21-05-2024

GENERAL CODE OF CONDUCT FOR FACULTY AND STAFF

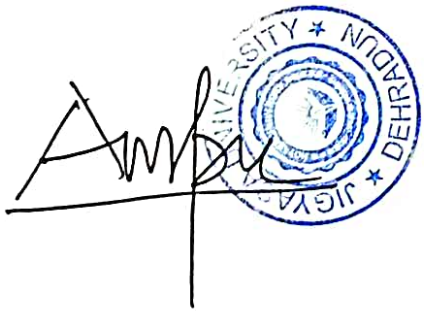
Without interfering into personal space, University prescribed the minimum code of conduct for faculty and staff. The general guidelines for code of conduct to be adhered are:

1. Respect to every individual is given primary focus and expected to conduct every individual accordingly.
2. Biasness on the gender, religion, physical outlook, socio-economic diversity are strictly prohibited.
3. To maintain minimum standard in the campus, every individual is advised to wear formal and to avoid lousy attire.
4. Any offensive remark, any personal comments and aggressive attitude towards others are prohibited.
5. Abusive language, use of unparliamentry words/statements will attract disciplinary action.
6. Ragging in the campus strictly prohibited.
7. While, feedback on any matters are encouraged, decency at every step of their complaints are expected.
8. Any verbal complaint is declined, only the written complaint by email or type-written are accepted.
9. Respect to hierarchy: The minimum courtesy towards seniors are expected from everyone.
10. Treatment of juniors in hierarchy or in terms of age, years of study from the senior colleague has to be decent, courteous and motivating.
11. In general every individual shall respect, protect University properties and national symbols.

JIGYASA UNIVERSITY ★ DEHRADUN

CODE OF CONDUCT FOR FACULTY

1. Faculty will maintain integrity and faithfulness towards University and its stake holders.
2. Will carry-out academic and administrative responsibilities assigned with full sincerity and utmost care.
3. Faculty will not discriminate on the basis of caste, creed, religion, gender, language etc.
4. Faculty shall not remain absent from the duty without the approval of leave and will immediately report to the duty at the end of leave period.
5. In campus and with stake holders of the University, Faculty will remain politically neutral and shall not provoke students, staff on any matter that are political in nature.
6. If for any reason, FIR, Legal case is pending against them, they must inform to Office of Registrar immediately.
7. Faculty are permitted to take consultancy work in frame work and rules and regulations of the University.
8. Faculty will not take any part-time work or tuition, coaching classes that are likely to interfere with the University interest and without information to the Office of Registrar.
9. Faculty will be liable to respect terms and conditions of their employment.
10. Faculty will cooperate with the authorities for the development of the University and shall not pose any personal reason to avoid shouldering responsibilities given to them.
11. The Faculty will follow all rules and regulations published time to time and maintain very high moral values in the interest of academics and students.



CODE OF CONDUCT FOR STAFF

1. Staff will maintain integrity and faithfulness towards University and its stake holders.
2. Staff will carry-out academic and administrative responsibilities assigned with full sincerity and utmost care.
3. Staff will behave politely with students, faculty, other stake holders.
4. Staff shall not remain absent from the duty without leave sanctioned and will immediately report to the duty at the end of leave period.
5. In campus and with state holders of the University, staff will remain politically neutral and shall not provoke students, staff or any matter with are political in nature.
6. If for any reason, FIR, Legal case is pending against them, they must inform to Office or Registrar immediately.
7. Staff will be liable to respect terms and conditions of their employment.
8. Staff will cooperate with the authorities for the development of the University and shall take responsibilities as and when asigned.
9. Staff will follow all rules and regulations published time to time and maintain very high moral value in the interest of academics and students.

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